



GAZPROMBANK
(SWITZERLAND) LTD

Portfolio Manager – Commodity and Transactional Trade Finance (CTF/TTF)

Job summary

The position is responsible for CTF/TTF portfolio management, supporting and monitoring CTF/TTF transactions, maintaining reporting as well as for handling of the Bank's day-to-day CTF/TTF operating activities.

The position is reporting to the Head of Structured and Commodity Trade Finance (SCTF).

Main tasks and responsibilities

- Daily monitoring of the portfolio under CTF/TTF transactions, making sure the necessary information, security and logistics documentation is received, liaising with forwarders, external collateral managers, brokers and other banks
- Acting as a main point of contact for Commodity Trade Finance (CTF) Clients active in energy, Metal and Soft commodity business
- Assessing Clients' financing proposals, collecting all necessary documentation and approvals, coordinating the internal workflow and instructing back-office to process
- Identification and mitigation of transactional credit and operational risks
- Managing commodity price risk using market instruments applications and performing margin calls
- Perform the annual review and/ or waiver and amendments of clients/credit facilities, directly liaising with Risk Management, and ensuring that the structure is well adapted to Clients' financing needs and to Bank's requirements
- Liaising with other Departments of the Bank involved in CTF/TTF transactions

Required Experience/Skills/Qualification

- Swiss / EU passport or valid Swiss work permit
- Graduate in finance, economics or business related
- Min. 5 years of experience in Commodity Trade Finance, preferably in Transaction/Collateral Management/Credit Risk, acquired in a similar position within a bank in Switzerland
- Strong communication, client orientation and analytical skills
- Ability to prioritize, act with minimum supervision and within tight deadlines
- Knowledge of financial and commodity markets
- Experience with documentary instruments (LCs, SBLCs, Doc. Collections)
- Strong excel skills
- Fluent English

We are looking forward to receiving your complete application.

Please send it to Ms. Severine Boulard hr@gazprombank.ch with remark "Portfolio Manager-CTF/TTF".